



MEMORANDUM

Date: March 2, 2012

TO: All Driving Schools and Instructors

FROM: William Kraft, Section Manager, Driver Instructional Services

SUBJECT: Driver Testing

Many driving schools offer services to their customers to assist them in the testing process. Typically, this includes the use of a driver education vehicle for testing, accompanied by pre-test practice with a certified instructor. As an adjunct to this service, many schools offer to set an appointment for testing for each of these students. The intent behind this service is clearly to coordinate the schedules of the school, the student, and the MVA. Unfortunately, this coordination frequently falls short of meeting its intent when students fail to show on the scheduled date of the test. This creates a backlog in the testing process that affects many other individuals attempting to complete their testing.

With this in mind, the Administration will no longer accept the scheduling of driver's tests by a third party. This means that schools may no longer schedule driving tests on behalf of their customers. It will be the responsibility of the customer to schedule a date and time for their driving test and then coordinate that date with the driving school if they wish to utilize the school's resources. This practice is effective immediately.

If there are any questions regarding this policy, you may feel free to contact me for discussion.