



***How to Read a Maryland  
Driving Record  
(License Monitor System)***

# Driving Record Definitions

- **Administrative Appeal** - Any aggrieved party to a hearing may appeal a decision or order of the Administration.
- **Cancel** - To annul or terminate, by formal action of the Administration, an individual's driver's license.
- **CSE** - Child Support Enforcement
- **Clearance** - Official certification that the person's driving privilege is in good standing.
- **Cross-Reference** - Indicates that two records were combined. This results from marriage and other name changes.
- **Disqualification** - A mandatory withdrawal of commercial driving privileges.

# Driving Record Definitions

## ■ DLC/NRVC

- **DLC** = Driver's License Compact which establishes an agreement between states to issue one license and maintain one record
- **NRVC** = Non-Resident Violator Compact establishes an agreement between states to exchange information about drivers and permits citations to be issued and drivers to proceed on their journey
- **Reciprocity** - A reciprocal agreement between states to suspend for non-payment of fines.
- (The following chart reflects the participating states



# Driving Record Definitions

- **Expungement** - Removal of entries on a driving record in accordance with 16-117.1
- **FTA/FTP** - Failure to comply with the requirements of the court.
  - FTA = Failure to Appear for trial.
  - FTP = Failure to Pay fine.
- **Moving Violation** - Any conviction for which points are assessed and is identified on the Maryland driving record by an (MV).

# Driving Record Definitions

- **NDR** - **National Driver Registry.** National database which maintains information regarding suspension and revocations of drivers.
- **Pending MVA Action** - MVA has received notification that additional action may be required.
- **Points** - After the conviction of an individual for a violation of the vehicle law, points are assessed against the individual as of the date of violation. The individual's eligibility for expungement may be determine from the date of conviction

# Driving Record Definitions

- **Re-Exam** - The driver is required to take tests to confirm their ability to safely operate a vehicle.
- **Refusal** - Rejection of driving privilege.
- **Revoke** - To terminate an individual's license to drive in this State. Requires reinstatement procedures under 16-208.
- **Suspend** - To interrupt an individual's license or privilege to drive in Maryland.

# Driving Record Definitions

- **3-Year Record** - A three year “public” driving record is generally available to the public by way of the "Request for Motor Vehicle Administration Records" (DR-57).

**Effective July 1, 2000**, personal information contained in all motor vehicle records is closed except for permissible users, unless the record-holder requests in writing to open their record.

# Motor Vehicle Actions

- Various Divisions within the MVA place information on driving records.
- **These Divisions include:**
- Vehicle Services Division
  - Change of address
  - Cross reference/name change
- Driver Wellness and Safety Division
  - Medical Advisory Board
  - Alcohol Education Programs
  - Driver Improvement Programs
  - Reinstatement of Driving Privilege

# Motor Vehicle Actions

- Insurance Compliance Division
  - Compulsory Insurance Requirements
  - Unsatisfied Judgments
- Financial Management Division
  - Non-payment of Fees

# Motor Vehicle Actions

## ■ Driver Services Division

- Information about the applicant
- Address
- Issuance of a Driver's License
- Issuance of an Identification Card
- Lost or Stolen data
- Special Restrictions and Endorsements
- Cross Reference and Name Changes

# Motor Vehicle Actions

## ■ Administration Adjudication Division

- Administrative Per Se
- Restrictions
- Suspensions
- Cancellations
- Revocations
- CDL Disqualification
- Administrative Hearing entries
- Convictions
- Probation Before Judgment
- Fraud/MVA Alert
- Re-Examination
- Reported Deceased

# *Records*

For ready reference, this is a brief list/description of driver's license types and Graduated Licensing System (GLS) license types:

**License/LP/ID Types**

N new  
 NC new correction  
 ND new duplicate  
 NG new gratis  
 N (with an X) new provisional  
  
 R renewal  
 C correction  
 CR corrected renewal  
 CG correction gratis  
  
 D duplicate  
 DG duplicate gratis

**GLS-Specific Lic Types:**

PN provisional new  
 PG provisional gratis  
 PDG provisional duplicate gratis  
 PCG provisional correction gratis  
 PN1 provisional former O/S  
 PN2 provisional former O/S  
 PN3 provisional former O/S  
 PD provisional duplicate  
 PC provisional correction  
 PR provisional renewal  
 LN learner new  
 LG learner gratis  
 LDG learner duplicate gratis  
 LCG learner correction gratis  
 GN new provisional conversion  
 GNC new provisional conv. corr.  
 GND new provisional conv. dup

## DRIVING RECORD EXPLANATION

- (1) D-000-429-000-361 - - - Driver's License Number (Soundex Number)
- (2) John Doe- - - - - Name of Individual
- (3) 5-00- - - - - Height (Feet and Inches)  
100 - - - - - Weight (Pounds)  
Race- - - - - **1** = Black; **2** = White Caucasian, Asiatic Indian;  
**3** = Mongoloid, Oriental Asiatic;  
**4** = Mongoloid, American Indian; **5** = Other
- Sex - - - - - M = Male, F = Female  
01-01-70- - - - - Month-Day-Year of Birth
- (4) Page- - - - - Page Number
- (5) Residence - - - - - Address on Record
- (6) Driving Privilege Status - Yes/No for Current Suspension or Revocation
- (7) Lic-Class- - - - - License Class Code

**A** – All vehicles except motorcycles. CDL

**B** – Motor vehicles 26,001 or more pounds GVW except trailers over 10,000 pounds and motorcycles. CDL

**C** – Motor Vehicles under 26,001 pounds GVW except trailers over 10,000 pounds and motorcycles.

**M** – Motorcycles

- (8) Issue-Dt- - - - - Date License was Issued
- (9) Expir-Dt- - - - - Date License Expires
- (10) Endorsement

### **CDL Endorsement Codes**

**T** – Doubles/Triples

**P** – Passenger Transport (Bus, 16 or more passengers, includes driver)

**N** – Liquid Bulk/Cargo Tank (Tanker)

**H** – Hazardous Materials

**S** – School Bus Endorsement

**X** – N and H combined

**(11)** Rest-Codes - Restriction Code(s) for Restriction(s) Placed on Driver's License

**(12)** Special Restriction Codes:

**B** - Corrective Lenses  
**C** - Mechanical Aid  
**D** - Prosthetic Aid  
**E** - Automatic Transmission  
**F** - Outside Mirror  
**G** - Limit to Daylight Only  
**H** - Limit to Employment  
**I** - Limited Other (See Restriction Card)  
**J** - Other (See Restriction Card)  
**K** - CDL Intrastate Only  
**L** - Vehicles Without Airbrakes  
**M** - Except Class A Bus  
**N** - Except Class A & B Bus  
**O** - Except Tractor Trailer  
**Z** - Hearing &/Or Speech Impairment;  
Organ Donor

**(13)** V-Date- - - - -Date of Violation or Date of Administrative Action

**(14)** C-Date- - - - -Conviction Date

**(15)** Summary- - - - - Variable column where notations up to 15 characters may appear, which may include the district court code

**(16)** Description- - - - - Written description of violation or administrative action

**(17)** Points - - - - -Number of points assessed for violation

**(18)** Record End Total Current Points 00

X = Accident Related Conviction  
C = Commercial Motor Vehicle Involved  
H = Hazardous Material Involved



SOUNDEX                      HEIGHT      WEIGHT      RACE      SEX      DATE-OF-BIRTH      PAGE  
D-000-429-000-361      6-00      189      2      M      05-12-50      2

RES:      JOHN DOE                                      PRIVACY:      YES  
            123 DRIVER SERVICES PLACE  
            USA                                      BA      MD      21062

V-DATE	C-DATE	SUMMARY	DESCRIPTION
POINTS			
08-12-97	10-28-97	Q123456	OP MV WHILE OPERATOR/OCCUPANT NOT RESTRAINED BY SEATBELT
08-12-97	10-28-97	Q123457	FRONT SEAT PASSENGER IN MV WITHOUT SEAT BELT RESTRAINT
12-12-97			POINT SYSTEM REVOCATION LETTER MAILED
12-28-97			POINT SYSTEM HEARING REQUESTED REVOCATION HELD IN ABEYANCE
01-05-98		P SYS      013098	A/R HEARING SCHEDULED
01-16-98		NC	RECIPROCITY-FAILURE TO COMPLY SUSPENSION LETTER MAILED
01-30-98			A/R HEARING-FAILED TO APPEAR REVOKED
02-09-98		NC	SUSPENDED-VIOLATED RECIPROCITY AGREEMENT

RECORD END            TOTAL CURRENT POINTS      00

# Frequently Asked Questions

- Out of State suspensions or fraud in application – MD license issued – should they be reported?
  - No, out of state suspension are not required to be reported.
  - Note: Status of Fraudulent license will be posted to driving record in the summary column as:  
“Warning-License Fraudulently Obtained”
  
- Should duplicate / multiple records be reported?
  - **Yes, to the MVA Office of Administrative Adjudication  
410-768-7657 or  
410-768-7658**

# Frequently Asked Questions

- **Interlock Device – how does it operate, what prevents someone else from assisting driver?**
  - The device is wired between a vehicle's ignition and battery. The interlock device is basically a computer that measures relative breath alcohol content(BAC) readings, and records and reports that and other information about the operation of the vehicle between visits. The Driver must blow into a mouthpiece connected to the device, allowing it to measure the driver's BAC, if the device registers a BAC of .025% or higher, it will not allow the vehicle to start. The device will ask for additional retests while the vehicle is being driven.
  
- **Death Certificate acceptance**
  - Maryland DHMH reports the deceased to MVA and the driving record is automatically updated.
  - If an individual submits a copy of a death certificate to the MVA, the information is updated to the driving record.