



Maryland Motor
Vehicle Administration
6601 Ritchie Highway, N.E.
Glen Burnie, Maryland 21062

410-768-7000
1-800-950-1MVA
CUSTOMER SERVICE CENTER

1-800-492-4575
TTY

www.MVA.Maryland.gov
WEB SITE

November 13, 2014

TO: DRIVER EDUCATION SCHOOLS
RE: DRIVER EDUCATION INSTRUCTOR ADVANCED CLASSROOM COURSE

Location:

MPDEA
7954 Baltimore Annapolis Blvd
Glen Burnie, Maryland 21060

Dates/Times

April 11, 2015	8:00am-3:30pm	April 19, 2015	8:00am-3:30pm
April 12, 2015	8:00am-3:30pm	April 25, 2015	8:00am-3:30pm
April 18, 2015	8:00am-3:30pm		

This schedule reflects instructor trainer hours. Every Student must have their own copy of the Maryland Standardized Curriculum, resource packet and the Teachers Edition of the Drive Right textbook.

These supplies are available from the course sponsor.

Tuition Fee: \$325.00

Registration: Complete the attached registration form and mail with full payment in advance to:

MPDEA
Attn: David Resnick
10220 South Dolfield Road, Suite 104
Owings Mills, Maryland 21117

Call prior to deadline to verify receipt of enrollment/payment. (410) 363-7483

Enrollment Deadline: April 10, 2015

Enrollment is limited to 12 instructor candidates

MVA approved instructor for this course: Earl Garner



INSTRUCTOR CERTIFICATION COURSE REQUEST FOR APPROVAL

To request approval, please complete pages 1 and 2 and fax form (both pages) to Driver Education Program at, 410-424-3676.

Course Sponsor: MPDEA

Address where classes will meet: 7954 Baltimore Annapolis Blvd, Glen Burnie, MD 21060

Name of Contact Person: David Resnick

Phone Number of Contact Person: 410-363-7483

Fax Number of Contact Person: 410-356-2457
(Confirmation of approval will be faxed)

E-Mail address of Contact Person: elite@drivingschool.net

MVA approved Instructor Trainer: Earl Garner

MVA approved Assistant Instructor: _____
(Please provide name and instructor number)

Registration: Begins: Open Closes: April 10, 2015

Send Registration To:

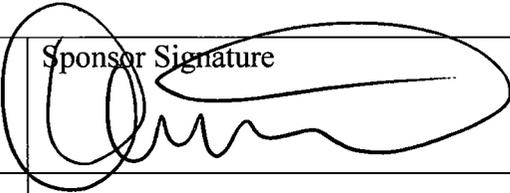
Sponsor: MPDEA

Attn: David Resnick

Address: 10220 S. Dolfield Rd., Suite 104

City, State, Zip: Owings Mills MD 21117

Course Fee: \$325.00

Sponsor (please print) David Resnick	Sponsor Signature 	Date <u>9/30/14</u>
MVA approval		Date

	A	B	C	D	E
1	INSTRUCTOR CANDIDATE CLASSROOM CERTIFICATION COURSE SCHEDULE				
2					
3	DATE	START TIME	STOP TIME	STUDENT/INSTRUCTOR CONTACT HOURS	TOPIC/ACTIVITY
4	4/11/2015	8:00 AM	3:30 PM	7 hours	Instructor/Student introduction, scheduling, requirements, assignments, review professional standards and expectations of driver education instructor
5	4/12/2015	8:00 AM	3:30 PM	7 hours	Review of classroom management, lesson plans, presentation of transparencies and videos, teaching skills and techniques
6	4/18/2015	8:00 AM	3:30 PM	7 hours	Review classroom instruction evaluation form, Unit 2 and 3 Modeling session, choosing and developing topics for lesson plan
7	4/19/2015	8:00 AM	3:30 PM	7 hours	Peer teaching, choosing and developing topics for lesson plan
8	4/25/2015	8:00 AM	3:30 PM	7 hours	Peer teaching, final exam and wrap up
9					
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16					

MPDEA REGISTRATION FORM FOR
INSTRUCTOR CERTIFICATION CLASS - CLASSROOM

Full name of Applicant: _____
(please include middle name)

Home Address: _____

City, State, Zip: _____ Home Phone: _____

Driving School: _____

School Phone: _____ School Fax: _____

Soundex Number: _____ Instructor # _____
(Driver License)

Course Start Date: _____

Course Location: _____

Tuition:
\$325.00

\$ _____ - Amount Enclosed

REFUND POLICY

1. Withdraw 10 days before the course starts – full refund
2. Withdraw less than 10 days before course starts
 - a. Refund minus \$50 if seat can be filled
 - b. Refund minus \$200 if seat cannot be filled
3. Withdraw after the class has begun – no refund

CONTACT PERSON:

MPDEA
Attn: David Resnick
Resnick, Inc.
10220 S. Dolfield Rd ., Suite 104
Owings Mills, MD 21117
Phone: (410) 363-7483