



**Maryland Motor  
Vehicle Administration**  
6601 Ritchie Highway, N.E.  
Glen Burnie, Maryland 21062  
  
410-768-7000  
1-800-950-1MVA  
CUSTOMER SERVICE CENTER  
  
1-800-492-4575  
TTY  
  
[www.MVA.Maryland.gov](http://www.MVA.Maryland.gov)  
WEB SITE

August 12, 2014

TO: DRIVER EDUCATION SCHOOLS  
RE: DRIVER EDUCATION INSTRUCTOR ADVANCED CLASSROOM COURSE

**Location:**

MPDEA  
7954 Baltimore Annapolis Blvd  
Glen Burnie, Maryland 21060

**Dates/Times**

August 30, 2014	1:30pm-6:30pm	September 7, 2014	8:00am-3:30pm
August 31, 2014	8:00am-3:30pm	September 12, 2014	8:00am-3:30pm
September 6, 2014	8:00am-3:30pm		

**This schedule reflects instructor trainer hours. Every Student must have their own copy of the Maryland Standardized Curriculum, resource packet and the Teachers Edition of the Drive Right textbook.**

**These supplies are available from the course sponsor.**

**Tuition Fee: \$325.00**

**Registration:** Complete the attached registration form and mail with full payment in advance to:

MPDEA  
Attn: David Resnick  
10220 South Dolfield Road, Suite 104  
Owings Mills, Maryland 21117

Call prior to deadline to verify receipt of enrollment/payment. (410) 363-7483

**Enrollment Deadline: August 29, 2014**

**Enrollment is limited to 12 instructor candidates**

MVA approved instructor for this course: Earl Garner



## INSTRUCTOR CERTIFICATION COURSE REQUEST FOR APPROVAL

To request approval, please complete pages 1 and 2 and fax form (both pages) to Driver Education Program at, 410-424-3676.

Course Sponsor: MPDEA

Address where classes will meet: 7954 Baltimore Annapolis Blvd, Glen Burnie, MD 21060

Name of Contact Person: David Resnick

Phone Number of Contact Person: 410-363-7483

Fax Number of Contact Person: 410-356-2457  
(Confirmation of approval will be faxed)

E-Mail address of Contact Person: elite@drivingschool.net

MVA approved Instructor Trainer: Earl Garner

MVA approved Assistant Instructor: \_\_\_\_\_  
(Please provide name and instructor number)

Registration: Begins: Open Closes: August 29, 2014

Send Registration To:

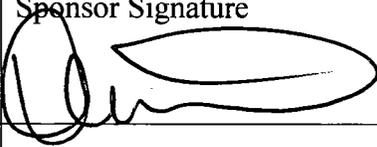
Sponsor: MPDEA

Attn: David Resnick

Address: 10220 S. Dolfield Rd., Suite 104

City, State, Zip: Owings Mills MD 21117

Course Fee: \$325.00

Sponsor (please print)	Sponsor Signature	Date
David Resnick		8/8/14
MVA approval		Date

**MPDEA REGISTRATION FORM FOR  
INSTRUCTOR CERTIFICATION CLASS - CLASSROOM**

Full name of Applicant: \_\_\_\_\_  
(please include middle name)

Home Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Driving School: \_\_\_\_\_

School Phone: \_\_\_\_\_ School Fax: \_\_\_\_\_

Soundex Number: \_\_\_\_\_ Instructor # \_\_\_\_\_  
(Driver License)

Course Start Date: \_\_\_\_\_

Course Location: \_\_\_\_\_

Tuition:  
\$325.00

\$ \_\_\_\_\_ - Amount Enclosed

**REFUND POLICY**

1. Withdraw 10 days before the course starts – full refund
2. Withdraw less than 10 days before course starts
  - a. Refund minus \$50 if seat can be filled
  - b. Refund minus \$200 if seat cannot be filled
3. Withdraw after the class has begun – no refund

**CONTACT PERSON:**

MPDEA  
Attn: David Resnick  
Resnick, Inc.  
10220 S. Dolfield Rd ., Suite 104  
Owings Mills, MD 21117  
Phone: (410) 363-7483

	A	B	C	D	E
1	<b>INSTRUCTOR CANDIDATE CLASSROOM CERTIFICATION COURSE SCHEDULE</b>				
2					
3	<b>DATE</b>	<b>START TIME</b>	<b>STOP TIME</b>	<b>STUDENT/INSTRUCTOR CONTACT HOURS</b>	<b>TOPIC/ACTIVITY</b>
4	8/30/2014	1:30 PM	6:30 PM	7 hours	Instructor/Student introduction, scheduling, requirements, assignments, review professional standards and expectations of driver education instructor
5	8/31/2014	8:00 AM	3:30 PM	7 hours	Review of classroom management, lesson plans, presentation of transparencies and videos, teaching skills and techniques
6	9/6/2014	8:00 AM	3:30 PM	7 hours	Review classroom instruction evaluation form, Unit 2 and 3 Modeling session, choosing and developing topics for lesson plan
7	9/7/2014	8:00 AM	3:30 PM	7 hours	Peer teaching, choosing and developing topics for lesson plan
8	9/13/2014	8:00 AM	3:30 PM	7 hours	Peer teaching, final exam and wrap up
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