



**Maryland Motor  
Vehicle Administration**  
6601 Ritchie Highway, N.E.  
Glen Burnie, Maryland 21062

410-768-7000  
1-800-950-1MVA  
CUSTOMER SERVICE CENTER

1-800-492-4575  
TTY

[www.MVA.Maryland.gov](http://www.MVA.Maryland.gov)  
WEB SITE

September 30, 2014

TO: DRIVER EDUCATION SCHOOLS  
RE: DRIVER EDUCATION INSTRUCTOR ADVANCED CLASSROOM COURSE

**Location:**

One Way Driver Academy, LLC.  
2222 North Howard Street  
Baltimore, Maryland 21218

**Dates/Times**

November 29, 2014	9:00am-3:00pm
November 30, 2014	9:00am-3:00pm
December 6, 2014	9:00am-3:00pm
December 7, 2014	9:00am-3:00pm

**This schedule reflects instructor trainer hours. Every Student must have thier own copy of the Maryland Standardized Curriculum, resource packet and the Teachers Edition of the Drive Right textbook.**

**These supplies are available from the course sponsor.**

**Tuition Fee: \$325.00**

**Registration:** Complete the attached registration form and mail with full payment in advance to:

One Way Driver Academy, LLC.  
Attn: Tiffany Whitfield  
2222 North Howard Street  
Baltimore, Maryland 21218

Call prior to deadline to verify receipt of enrollment/payment. (410) 462-2020

**Enrollment Deadline: November 28, 2014**

**Enrollment is limited to 12 instructor candidates**

MVA approved instructor for this course: Sharonda Ellerby



## INSTRUCTOR CERTIFICATION COURSE REQUEST FOR APPROVAL

To request approval, please complete and fax form to Driver Education Program (410) 424-3676.

Course Sponsor: One Way Driver Academy

Address where classes will meet: 2222 N Howard Street

Baltimore, MD 21218

Name of Contact Person: Sharonda Ellerby

Phone Number of Contact Person: (410) 462 - 2020

Fax Number of Contact Person: (410) 462 - 8298  
(Confirmation of approval will be faxed)

E-Mail address of Contact Person: info@one-way-drive.com

MVA approved Instructor Trainer: Sharonda Ellerby

MVA approved Assistant Instructor: Keesha Johnson #15790  
(Please provide name and instructor number)

Registration: Begins: 09/29/2014 Closes: 11/28/2014

Send Registration To:

Sponsor: One Way Driver Academy

Attn: Sharonda Ellerby

Address: 2222 N Howard Street

City, State, Zip: Baltimore, MD 21218

\$325.00

Course Fee: \_\_\_\_\_

Sponsor (please print)	Sponsor Signature	Date
MVA approval		Date

**ONE WAY DRIVER ACADEMY**

**2222 N. HOWARD STREET**

**BALTIMORE, MD 21218**

**410-462-2020**

**INSTRUCTOR CERTIFICATION COURSE SCHEDULE**

<b>DATE</b>	<b>START TIME</b>	<b>STOP TIME</b>	<b>STUDENT/INSTRUCTOR CONTACT HOURS</b>	<b>TOPIC/ACTIVITY</b>
SAT NOV 29th 2014	9 AM	3 PM	9am-3pm	COMAR, ORIENTATION, CLASSROOM COMPLETION FORMS
SUN NOV 30th 2014	9 AM	3 PM	9am-3pm	MVA CURRICULMN, LESSON PLANS, CLASSROOM MGMT
SAT DEC 6th 2014	9 AM	3 PM	9am-3pm	QUESTIONING TECHNIQUES, CREATIVE ACTIVITIES
SUN DEC 7th 2014	9 AM	3 PM	9am-3pm	TEST, PRESENTATIONS

**Registration Form for Advanced Instructor Classroom Course**

**Student Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_ **Contact Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Apprentice Badge Number:** \_\_\_\_\_

**Driving School:** \_\_\_\_\_

**School Address:** \_\_\_\_\_

**School Address:** \_\_\_\_\_

**School Fax:** \_\_\_\_\_

**Contact Person at School:** \_\_\_\_\_

**Contact Phone:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_

**Course Dates:**

**Location:** One Way Driver Academy, 2222 North Howard Street, Baltimore, Maryland 21218

**Fee:** \$325.00

**VISA/MASTER CARD/DEBIT CARD ACCEPTED**

**Card Number:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**Signature of Cardholder:** \_\_\_\_\_

**Class is limited to the first 12 paid enrollees. Registration is only accepted with payment. NO REFUNDS after the first day of class.**

**Mail/Fax registration form and payment to:**

**One Way Driver Academy**  
**Attn: Sharonda Ellerby**  
2222 North Howard Street  
Baltimore, Maryland 21218  
**Fax 410-462-8298**