



**Maryland Motor  
Vehicle Administration**  
6601 Ritchie Highway, N.E.  
Glen Burnie, Maryland 21062

410-768-7000  
1-800-950-1MVA  
CUSTOMER SERVICE CENTER

1-800-492-4575  
TTY

www.MVA.Maryland.gov  
WEB SITE

August 7, 2014

TO: DRIVER EDUCATION SCHOOLS  
RE: DRIVER EDUCATION INSTRUCTOR ADVANCED CLASSROOM COURSE

**Location:**

One Way Driver Academy, LLC.  
2222 North Howard Street  
Baltimore, Maryland 21218

**Dates/Times**

October 18, 2014	9:00am-3:00pm
October 19, 2014	9:00am-3:00pm
October 25, 2014	9:00am-3:00pm
October 26, 2014	9:00am-3:00pm

**This schedule reflects instructor trainer hours. Every Student must have their own copy of the Maryland Standardized Curriculum, resource packet and the Teachers Edition of the Drive Right textbook.**

**These supplies are available from the course sponsor.**

**Tuition Fee: \$325.00**

**Registration:** Complete the attached registration form and mail with full payment in advance to:

One Way Driver Academy, LLC.  
Attn: Tiffany Whitfield  
2222 North Howard Street  
Baltimore, Maryland 21218

Call prior to deadline to verify receipt of enrollment/payment. (410) 462-2020

**Enrollment Deadline: October 18, 2014**

**Enrollment is limited to 12 instructor candidates**

MVA approved instructor for this course: Sharonda Ellerby



### INSTRUCTOR CERTIFICATION COURSE REQUEST FOR APPROVAL

To request approval, please complete and fax form to Driver Education Program (410) 424-3676.

Course Sponsor: One Way Driver Academy

Address where classes will meet: 2222 N Howard St  
Baltimore, MD 21218

Name of Contact Person: Tiffany Whitfield

Phone Number of Contact Person: 410-462-2020

Fax Number of Contact Person: 410-462-8298

(Confirmation of approval will be faxed)

E-Mail address of Contact Person: onewaydrive@gmail.com

MVA approved Instructor Trainer: Shamonda Elerby

MVA approved Assistant Instructor: Keesha Johnson #15790  
(Please provide name and instructor number)

Registration: Begins July 22, 2014 Closes: October 18, 2014

Send Registration To:  
Sponsor: One Way Driver Academy  
Attn: Tiffany Whitfield  
Address: 2222 N. Howard Street  
City, State, Zip: Balto MD 21218

Course Fee: \$325<sup>00</sup>

Sponsor (please print) <u>Shamonda Elerby</u>	Sponsor Signature 	Date <u>7/23/14</u>
MVA approval		Date

**ONE WAY DRIVER ACADEMY****2222 N. HOWARD STREET****BALTIMORE, MD 21218****410-462-2020****INSTRUCTOR CERTIFICATION COURSE SCHEDULE**

DATE	START TIME	STOP TIME	STUDENT/INSTRUCTOR CONTACT HOURS	TOPIC/ACTIVITY
SAT OCT 18 2014	9 AM	3 PM	9am-3pm	ADVANCED CLASSROOM
SUN OCT 19 2014	9 AM	3 PM	9am-3pm	ADVANCED CLASSROOM
SAT OCT 25 2014	9 AM	3 PM	9am-3pm	ADVANCED CLASSROOM
SUN OCT 26 2014	9 AM	3 PM	9am-3pm	ADVANCED CLASSROOM

**Registration Form for Advanced Instructor Classroom Course**

One Way Driver Academy  
Attn: Tiffany Whitfield  
2222 North Howard Street  
Baltimore, MD 21218  
(410)-462-2020

Full Name of Applicant: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Soundex Number (Driver's License): \_\_\_\_\_

Apprentice Badge Number: \_\_\_\_\_

Driving School: \_\_\_\_\_

School Address: \_\_\_\_\_

School Address: \_\_\_\_\_

School Fax: \_\_\_\_\_

Contact Person at School: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

**Please send registration with check or money order to:**

One Way Driver Academy  
Attn: Tiffany Whitfield  
2222 North Howard Street  
Baltimore, MD 21218  
(410)-462-2020

Course Fee: \$325.00