



**Maryland Motor
Vehicle Administration**
6601 Ritchie Highway, N.E.
Glen Burnie, Maryland 21062

410-768-7000
1-800-950-1MVA
CUSTOMER SERVICE CENTER

1-800-492-4575
TTY

www.MVA.Maryland.gov
WEB SITE

May 14, 2014

TO: DRIVER EDUCATION SCHOOLS
RE: DRIVER EDUCATION INSTRUCTOR ADVANCED CLASSROOM COURSE

Location:

Street Smarts of Maryland, Inc.
11130 Dovedale Court
Marriottsville, Maryland 21104

Dates/Times

June 7, 2014	7:00am-2:00pm
June 14, 2014	7:00am-2:00pm
June 22, 2014	7:00am-2:00pm

This schedule reflects instructor trainer hours. Every Student must have their own copy of the Maryland Standardized Curriculum, resource packet and the Teachers Edition of the Drive Right textbook.

These supplies are available from the course sponsor.

Tuition Fee: \$350.00

Registration: Complete the attached registration form and mail with full payment in advance to:

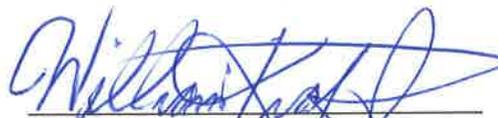
Street Smarts of Maryland, Inc.
Attn: Jennifer Ketterman
11130 Dovedale Court
Marriottsville, Maryland 21104

Call prior to deadline to verify receipt of enrollment/payment. (443) 355-4238

Enrollment Deadline: May 23, 2014

Enrollment is limited to 12 instructor candidates

MVA approved instructor for this course: Chip Sheehan



William Kraft, Section Manager
Driver Educational Programs

WK/yk



INSTRUCTOR CERTIFICATION COURSE REQUEST FOR APPROVAL

To request approval, please complete and fax form to Driver Education Program (410) 424-3676.

Course Sponsor: STREET SMARTS OF MARYLAND

Address where classes will meet: 11130 Dovedale Court, Marriottsville, MD 21104

Name of Contact Person: Mr. Chip Sheehan

Phone Number of Contact Person: 443-355-4238

Fax Number of Contact Person: 410-696-2831
(Confirmation of approval will be faxed)

E-Mail address of Contact Person: streetsmartsmd@comcast.net

MVA approved Instructor Trainer: Mr. Chip Sheehan

MVA approved Assistant Instructor: Mr. John Mynaugh 15497
(Please provide name and instructor number)

Registration: Begins: May 9, 2014 Closes: May 23, 2014

Send Registration To:

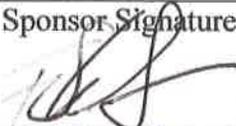
Sponsor: Street Smarts of Maryland

Attn: Jennifer Ketterman

Address: 11130 Dovedale Court

City, State, Zip: Marriottsville, MD 21104

Course Fee: \$350.00 - Advanced Behind the Wheel Instructor Course

Sponsor (please print)	Sponsor Signature	Date
Francis Sheehan		5/9/14
MVA approval		Date 6/2/14 5/2/2014
Jean Ferguson Oswald		

INSTRUCTOR CERTIFICATION COURSE SCHEDULE

DATE	START TIME	STOP TIME	STUDENT/INSTRUCTOR CONTACT HOURS	TOPIC/ACTIVITY
June 7	7:00 a.m.	2:00 p.m.	7.0	Learning Theory; Teaching Techniques;
				Gaining Student Participation;
				PowerPoint Overview; Eqt Setup;
				MVA Curriculum Overview.
				MVA Curriculum / Student Teaching
				Units 1-4; In-Car Route Planning.
June 14	7:00 a.m.	2:00 p.m.	7.0	MVA Curriculum / Student Teaching
				Units 5-8 /Student Driving Demo
June 22	7:00 a.m.	2:00 p.m.	7.0	How to Grade In-Car Lessons; How to
				Teach In-Car Lessons 1 thru 6.

Registration Form for Advanced Instructor Classroom Course

Street Smarts of Maryland
11130 Dovedale Court
Marriottsville, MD 21104

Full Name of Applicant: _____

Home Address: _____

City, State, Zip: _____ Contact Phone: _____

Email: _____

Soundex Number (Driver's License): _____

Apprentice Badge Number: _____

Driving School: _____

School Address: _____

School Address: _____

School Fax: _____

Contact Person at School: _____ Phone: _____

Contact Email: _____

Cardholder Name _____

Card number _____ Expiration Date _____

Security Code _____

Refund Policy: A full refund will be provided with 24 hour notice of cancellation.

Please fax/ email registration with credit/debit card information to:

Street Smarts of Maryland
11130 Dovedale Court
Marriottsville, MD 21104
Attn: Jennifer Ketterman
Fax: 410-696-2831
Email: streetSMARTSMD@comcast.net

Course Fee: \$300.00