



MEMORANDUM

Date: October 10, 2013
TO: Driving School Owners
FROM: Jean Ferguson Oswald
SUBJECT: **Driver Education Instructor Advanced Behind the Wheel Course**

Location

One Way Driver Academy
2222 North Howard Street
Baltimore, Maryland 21218

Dates & Times

November 9, 2013	9:00 am – 3:00 pm
November 10, 2013	9:00 am – 3:00 pm
November 16, 2013	9:00 am – 3:00 pm
November 17, 2013	9:00 am – 3:00 pm

This schedule reflects instructor trainer hours. Every student must supply a driver educational vehicle for behind the wheel sessions.

Each student must have his/her own copy of the Maryland Standardized Curriculum, resource packet and the Teachers Edition of the Drive Right textbook. These supplies are available from the course sponsor.

Tuition Fee: \$325

Registration: Complete attached registration form and mail with full payment in advance to:

One Way Driver Academy
Tiffany Whitfield
2222 North Howard Street
Baltimore, Maryland 21218

Please call prior to deadline to verify receipt of enrollment/payment. (410) 462-2020

Enrollment Deadline: October 21, 2013

Enrollment: Limited to 12 instructor candidates

MVA Approved instructor for this course: Sharonda Ellerby

Registration Form for Advanced Instructor Behind the Wheel Course

Student Name: _____

Address: _____

City, State, Zip: _____ **Contact Phone:** _____

Email: _____

Apprentice Badge Number: _____

Driving School: _____

School Address: _____

School Address: _____

School Fax: _____

Contact Person at School: _____

Contact Phone: _____

Contact Email: _____

Course Dates:

Location: One Way Driver Academy, 2222 North Howard Street, Baltimore, Maryland 21218

Fee: \$325.00

VISA/MASTER CARD/DEBIT CARD ACCEPTED

Card Number: _____ **Expiration Date:** _____

Signature of Cardholder: _____

Class is limited to the first 12 paid enrollees. Registration is only accepted with payment. NO REFUNDS after the first day of class.

Mail/Fax registration form and payment to:

One Way Driver Academy
Tiffany Whitfield
2222 North Howard Street
Baltimore, Maryland 21218
Fax 410-462-8298