



**Maryland Motor
Vehicle Administration**
6601 Ritchie Highway, N.E.
Glen Burnie, Maryland 21062

410-768-7000
1-800-950-1MVA
CUSTOMER SERVICE CENTER

1-800-492-4575
TTY

www.MVA.Maryland.gov
WEB SITE

May 14, 2014

TO: DRIVER EDUCATION SCHOOLS
RE: DRIVER EDUCATION INSTRUCTOR ADVANCED BEHIND THE WHEEL COURSE

Location:

One Way Driver Academy, LLC.
2222 North Howard Street
Baltimore, Maryland 21218

Dates/Times

August 2, 2014	9:00am-3:00pm
August 3, 2014	9:00am-3:00pm
August 9, 2014	9:00am-3:00pm
August 10, 2014	9:00am-3:00pm

IN CAR AUDIT AND TRAINING SCHEDULED INDIVIDUALLY

This schedule reflects instructor trainer hours. Instructor candidates must supply a driver education instructional vehicle for behind the wheel sessions.

Every student must have their own copy of the Maryland Standardized Curriculum, resource packet and the Teachers Edition of the Drive Right textbook. These supplies are available from the course sponsor.

Tuition Fee: \$325.00

Registration: Complete the attached registration form and mail with full payment in advance to:

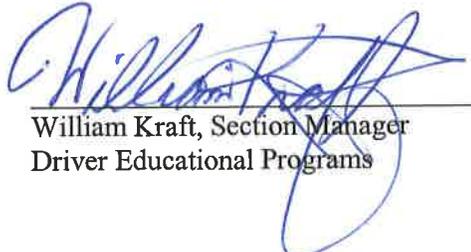
**One Way Driver Academy, LLC.
Attn: Tiffany Whitfield
2222 North Howard Street
Baltimore, Maryland 21218**

Call prior to deadline to verify receipt of enrollment/payment. (410) 462-2020

Enrollment Deadline: August 1, 2014

Enrollment is limited to 12 instructor candidates

MVA approved instructor for this course: Sharonda Ellerby



William Kraft, Section Manager
Driver Educational Programs

WK/rn



INSTRUCTOR CERTIFICATION COURSE REQUEST FOR APPROVAL

To request approval, please complete and fax form to Driver Education Program (410) 424-3676.

Course Sponsor: One Way Driver Academy

Address where classes will meet: 2222 N Howard St
Baltimore, MD 21218

Name of Contact Person: Tiffany Whitfield

Phone Number of Contact Person: 410-462-2020

Fax Number of Contact Person: 410 462 8298
(Confirmation of approval will be faxed)

E-Mail address of Contact Person: onewaydrive@gmail.com

MVA approved Instructor Trainer: Shamonda Elleyby

MVA approved Assistant Instructor: Kelsha Johnson #15790
(Please provide name and instructor number)

Registration: Begins May 12, 2014 Closes: Aug. 1, 2014

Send Registration To: Sponsor: One Way Driver Academy

Attn: Tiffany Whitfield

Address: 2222 N. Howard Street

City, State, Zip: Balto MD 21218

Course Fee: \$325⁰⁰

Sponsor (please print) <u>Shamonda Elleyby</u>	Sponsor Signature 	Date <u>5/8/14</u>
MVA approval <u>Jean Ferguson Orsola</u>		Date <u>5/14/14</u>

INSTRUCTOR CERTIFICATION COURSE SCHEDULE

DATE	START TIME	STOP TIME	STUDENT/INSTRUCTOR CONTACT HOURS	TOPIC/ACTIVITY
SAT. AUG. 2,14	9 AM	3 PM	10am-3pm	IN CAR AUDIT
SUN. AUG. 3,14	9 AM	3 PM	10am-3pm	IN CAR AUDIT
SAT. AUG. 9, 14	9 AM	3 PM	10am-3pm	IN CAR AUDIT
SUN AUG. 10, 14	9 AM	3 PM	10am-3pm	IN CAR AUDIT

Registration Form for Advanced Instructor Behind the Wheel' Course

Student Name: _____

Address: _____

City, State, Zip: _____ **Contact Phone:** _____

Email: _____

Apprentice Badge Number: _____

Driving School: _____

School Address: _____

School Address: _____

School Fax: _____

Contact Person at School: _____

Contact Phone: _____

Contact Email: _____

Course Dates:

Location: One Way Driver Academy, 2222 North Howard Street, Baltimore, Maryland 21218

Fee: \$325.00

VISA/MASTER CARD/DEBIT CARD ACCEPTED

Card Number: _____ **Expiration Date:** _____

Signature of Cardholder: _____

Class is limited to the first 12 paid enrollees. Registration is only accepted with payment. NO REFUNDS after the first day of class.

Mail/Fax registration form and payment to:

**One Way Driver Academy
Tiffany Whitfield
2222 North Howard Street
Baltimore, Maryland 21218
Fax 410-462-8298**