Motor Vehicle Administration

Maryland Motor Vehicle Administration
6601 Ritchie Highway, N.E.
Glen Burnie, Maryland 21062

410-768-7000
1-800-950-1MVA
CUSTOMER SERVICE CENTER

1-800-492-4575
TTY

www.MVA.Maryland.gov
WEB SITE

April 10, 2015

TO: DRIVER EDUCATION SCHOOLS
RE: DRIVER EDUCATION INSTRUCTOR ADVANCED CLASSROOM COURSE

Location:
Street Smarts of Maryland, Inc.
8480 Baltimore National Pike, Suite 319
Ellicott City, Maryland 21043

Dates/Times

June 6, 2015	7:00am-4:30pm
June 13, 2015	7:00am-4:30pm
June 28, 2015	7:00am-4:30pm

This schedule reflects instructor trainer hours. Every Student must have their own copy of the Maryland Standardized Curriculum, resource packet and the Teachers Edition of the Drive Right textbook.
These supplies are available from the course sponsor.

Tuition Fee: $350.00

Registration: Complete the attached registration form and mail with full payment in advance to:

Street Smarts of Maryland, Inc.
Attn: Jennifer Ketterman
8480 Baltimore National Pike, Suite 319
Ellicott City, Maryland 21043

Call prior to deadline to verify receipt of enrollment/payment. (443)355-4238
Enrollment Deadline: June 1, 2015
Enrollment is limited to 12 instructor candidates
MVA approved instructor for this course: Chip Sheehan/Assistant John Mynaugh

INSTRUCTOR CERTIFICATION COURSE
REQUEST FOR APPROVAL

To request approval, please complete and fax form to Driver Education Program (410) 424-3676.

Course Sponsor: STREET SMARTS OF MARYLAND

Address where classes will meet: 8480 Baltimore National Pike, Suite 319
Ellicott City, MD 21043

Name of Contact Person: Jennifer Ketterman

Phone Number of Contact Person: 443-355-4238

E-Mail address of Contact Person: streetsmartsmd@comcast.net

MVA approved Instructor Trainer: Mr. Chip Sheehan

MVA approved Assistant Instructor: Mr. John Mynaugh 15497
(Please provide name and instructor number)

Registration: Begins: April 15, 2015 Closes: June 1, 2015

Send Registration To:

Sponsor: Street Smarts of Maryland

Attn: Jennifer Ketterman

Address: 8480 Baltimore National Pike, Suite 319

City, State, Zip: Ellicott City, MD 21043

Course Fee: $350.00 - Advanced Behind the Wheel Instructor Course

Sponsor (please print) Francis Sheehan	Sponsor Signature	Date
MVA approval		Date

Registration Form for Advanced Instructor Classroom Course

Street Smarts of Maryland
8480 Baltimore National Pike, Suite 319
Ellicott City, MD 21043

Full Name of Applicant: _____

Home Address: _____

City, State, Zip: _____ Contact Phone: _____

Email: _____ (Required)

Soundex Number (Driver's License):_____

Apprentice Badge Number: _____

Driving School: _____

School Address: _____

School Address: _____

Contact Person at School: _____ Phone:_____

Contact Email: _____

Cardholder Name_____

Card number_____ Expiration Date_____

Security Code_____

Refund Policy: A full refund will be provided with 24 hour notice of cancellation.

Please email registration with credit/debit card information to:

Street Smarts of Maryland
8480 Baltimore National Pike, Suite 319
Ellicott City, MD 21043
Attn: Jennifer Ketterman
Email: streetsmartsmd@comcast.net

Course Fee: $350.00

INSTRUCTOR CERTIFICATION COURSE SCHEDULE

DATE	START TIME	STOP TIME	STUDENT/INSTRUCTOR CONTACT HOURS	TOPIC/ACTIVITY
June 6	7:00 a.m.	4:30pm	8.5	Learning Theory; Teaching Techniques;
				Gaining Student Participation; PowerPoint Overview; Eqt Setup;
				MVA Curriculum Overview.
				MVA Curriculum / Student Teaching Units 1-4; In-Car Route Planning.
June 13	7:00 a.m.	4:30pm	8.5	MVA Curriculum / Student Teaching Units 5-8 /Student Driving Demo
June 28	7:00 a.m.	4:30pm	8.5	How to Grade In-Car Lessons; How to Teach In-Car Lessons 1 thru 6.