



Motor Vehicle Administration

January 23, 2015

Maryland Motor  
Vehicle Administration  
6601 Ritchie Highway, N.E.  
Glen Burnie, Maryland 21062

410-768-7000  
1-800-950-1MVA  
CUSTOMER SERVICE CENTER

1-800-492-4575  
TTY

www.MVA.Maryland.gov  
WEB SITE

TO: DRIVER EDUCATION SCHOOLS  
RE: DRIVER EDUCATION INSTRUCTOR ADVANCED BEHIND THE WHEEL COURSE

**Location:**

Street Smarts of Maryland, Inc.  
8480 Baltimore National Pike, Suite 319  
Ellicott City, Maryland 21043

**Dates/Times**

March 7, 2015	7:00am-4:30pm
March 21, 2015	7:00am-4:30pm
March 28, 2015	7:00am-4:30pm

**IN CAR AUDIT AND TRAINING SCHEDULED INDIVIDUALLY**

**This schedule reflects instructor trainer hours. Instructor candidates must supply a driver education instructional vehicle for behind the wheel sessions.**

**Every student must have their own copy of the Maryland Standardized Curriculum, resource packet and the Teachers Edition of the Drive Right textbook. These supplies are available from the course sponsor.**

**Tuition Fee: \$350.00**

**Registration:** Complete the attached registration form and mail with full payment in advance to:

Street Smarts of Maryland, Inc.  
Attn: Chip Sheehan  
8480 Baltimore National Pike, Suite 319  
Ellicott City, Maryland 21043

Call prior to deadline to verify receipt of enrollment/payment. (443)355-4238

**Enrollment Deadline: March 1, 2015**

**Enrollment is limited to 12 instructor candidates**

MVA approved instructor for this course: Chip Sheehan/Assistant John Mynaugh



## INSTRUCTOR CERTIFICATION COURSE REQUEST FOR APPROVAL

To request approval, please complete and fax form to Driver Education Program (410) 424-3676.

Course Sponsor: STREET SMARTS OF MARYLAND

Address where classes will meet: 8480 Baltimore National Pike, Suite 319  
Ellicott City, MD 21043

Name of Contact Person: Mr. Chip Sheehan

Phone Number of Contact Person: 443-355-4238

Fax Number of Contact Person: 410-696-2831  
(Confirmation of approval will be faxed)

E-Mail address of Contact Person: streetsmartsmd@comcast.net

MVA approved Instructor Trainer: Mr. Chip Sheehan

MVA approved Assistant Instructor: Mr. John Mynaugh 15497  
(Please provide name and instructor number)

Registration: Begins: February 1, 2015 Closes: March 1, 2015

Send Registration To:

Sponsor: Street Smarts of Maryland

Attn: Jennifer Ketterman

Address: 8480 Baltimore National Pike, Suite 319

City, State, Zip: Ellicott City, MD 21043

Course Fee: \$350.00 - Advanced Behind the Wheel Instructor Course

Sponsor (please print) Francis Sheehan	Sponsor Signature	Date
MVA approval		Date

## INSTRUCTOR CERTIFICATION COURSE SCHEDULE

DATE	START TIME	STOP TIME	STUDENT/INSTRUCTOR CONTACT HOURS	TOPIC/ACTIVITY
March 7	7:00 a.m.	4:30pm	8.5	In Car Lessons / Demonstration
March 21	7:00 a.m.	4:30pm	8.5	In Car Lessons/ Demonstration
March 28	7:00 a.m.	4:30pm	8.5	In Car Lessons/Demonstration

**Registration Form for Advanced Instructor Behind the Wheel Course**

Street Smarts of Maryland  
8480 Baltimore National Pike, Suite 319  
Ellicott City, MD 21043

Full Name of Applicant: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Soundex Number (Driver's License): \_\_\_\_\_

Apprentice Badge Number: \_\_\_\_\_

Driving School: \_\_\_\_\_

School Address: \_\_\_\_\_

School Address: \_\_\_\_\_

School Fax: \_\_\_\_\_

Contact Person at School: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Cardholder Name \_\_\_\_\_

Card number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Security Code \_\_\_\_\_

**Refund Policy: A full refund will be provided with 24 hour notice of cancellation.**

**Please fax/ email registration with credit/debit card information to:**

Street Smarts of Maryland  
8480 Baltimore National Pike, Suite 319  
Ellicott City, MD 21043  
Attn: Jennifer Ketterman  
Fax: 410-696-2831  
Email: [streetsmartsmd@comcast.net](mailto:streetsmartsmd@comcast.net)

Course Fee: \$300.00