



Motor Vehicle Administration  
6601 Ritchie Highway N.E.  
Glen Burnie, MD 21062

# Bulletin

**D-08-14-06**

**Date:** August 15, 2014  
**Bulletin To:** All Dealers  
**Re:** Vehicle Shows

As a reminder, in accordance with Maryland Vehicle Law, Section 15-304 (c), a new vehicle dealer or a licensed vehicle salesman who is employed by the dealer, may participate in two (2) annual vehicle shows for each dealer location. If the dealer is franchised to sell Class M Motor Homes or Class G Trailers, more than two (2) annual shows are permitted providing the shows are limited to only Motor Homes or Trailers.

Prior to participation in an annual vehicle show, the dealer must have a valid license and obtain approval from this Administration at least 60 days before the show is held. A new form, the Application for Offsite Vehicle Shows has been developed and is attached to this bulletin. The application must be completed in its entirety and submitted to the Business Licensing and Consumer Services Division. Authorization, if granted from this Administration, will be sent in the form of a letter.

It is important to note:

- A vehicle show may not exceed 10 consecutive days and is restricted to new vehicles only.
- A vehicle show must be open to all dealers.
- A buyers order may be executed at the location and a deposit of no more than 5% of the cost of the vehicle may be collected.
- A deposit for a class M motor home may not exceed 10%.
- All activities involving the sale, including the completion of the sales contract, the issuance of temporary registration plates, a temporary registration certificate, and delivery of the vehicle, must be executed at the dealer's licensed location.

Should you have any questions regarding this bulletin, please contact us at [mvabcsd@mva.maryland.gov](mailto:mvabcsd@mva.maryland.gov).



**Application for Off Site Vehicle Show**

In accordance with Maryland Vehicle Law, Section 15-304 (c), a new vehicle dealer or a licensed vehicle salesman who is employed by the dealer, may participate in two (2) annual vehicle shows for each dealer location. If the dealer is franchised to sell Class M Motor Homes or Class G Trailers, more than two (2) annual shows are permitted providing the shows are limited to only Motor Homes or Trailers.

**Instructions to the Dealer: All Vehicle Shows must have a Sponsor**

- The dealer must have a valid license and obtain approval from this Administration at least 60 days before the show is held.
- A vehicle Show must be open to all dealers.
- A vehicle Show may not exceed 10 consecutive days and is restricted to new vehicles only.
- A buyer's order may be executed at the location and a deposit of not exceeding 5% of the cost of the vehicle may be collected.
- A deposit for a class M motor home may not exceed 10% of the cost of the motor home.
- All activities involving the sale, including the completion of the sales contract, the issuance of temporary registration plate, a temporary registration certificate, and delivery of the vehicle, must be executed at the licensed location of the dealer.

**Sponsor Information**

Date Submitted \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_

Business Name \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Show Information**

From \_\_\_\_\_ To \_\_\_\_\_ Location \_\_\_\_\_

Participating Dealer (name and soundex)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

I certify under penalty of perjury, that the statements made herein are true and correct to the best of my knowledge, information and belief. I also certify that I am familiar with the Motor Vehicle licensing laws and other laws of Maryland governing participation in annual vehicle shows and will cooperate with the Motor Vehicle Administration in the enforcement of the applicable provisions of the Transportation Article and the agency regulations.

Full Signature \_\_\_\_\_ Title \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

**For MVA Use Only**

Application \_\_\_\_\_ Approved \_\_\_\_\_ Rejected \_\_\_\_\_ Representative Name \_\_\_\_\_ Date \_\_\_\_\_