



## **MEMORANDUM**

**Date:** March 26, 2014  
**To:** Driving School Owners  
**From:** Jean Ferguson Oswald  
**Subject:** **Advanced Instructor Behind the Wheel Training Course**

### **Location**

Commercial Business Services  
7954 Baltimore Annapolis Boulevard  
Glen Burnie, MD 21060

### **Dates & Times**

May 11, 2014	8:00 am - 3:30 pm
May 17, 2014	8:00 am - 3:30 pm
May 18, 2014	8:00 am - 3:30 pm
May 31, 2014	8:00 am - 3:30 pm
June 1, 2014	8:00 am - 3:30pm

**This schedule reflects instructor trainer hours. Every student is required to provide his/her own driver education vehicle. Every student must have his/her own copy of the Maryland Standardized Curriculum, resource packet, and the Teachers Edition of the Drive Right textbook.**

**Tuition Fee:** \$ 325.00

**Registration:** Please mail, fax, or e-mail completed registration form to:

David Resnick  
10220 South Dolfield Road  
Suite 104  
Owings Mills, MD 21117  
Fax Number: 410-356-2457  
E-mail: elite@drivingschool.net

Please call prior to deadline to verify receipt of enrollment/payment. (410)- 363-7483

**Enrollment Deadline:** May 10, 2014

**Enrollment:** Limited to 12 instructor candidates

**MVA Approved instructor for this course:** Earl Garner

**Registration Form for Advanced Instructor Behind the Wheel Training Course**

MPDEA  
Attn: David Resnick  
7954 Baltimore Annapolis Boulevard  
Glen Burnie, MD 21060  
(410)-363-7483

Full Name of Applicant: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Soundex Number (Driver's License): \_\_\_\_\_

Apprentice Badge Number: \_\_\_\_\_

Driving School: \_\_\_\_\_

School Address: \_\_\_\_\_

School Address: \_\_\_\_\_

School Fax: \_\_\_\_\_

Contact Person at School: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

**Please send registration with check or money order to:**

MPDEA  
Attn: David Resnick  
7954 Baltimore Annapolis Boulevard  
Glen Burnie, MD 21060  
(410)-363-7483

**Refund Policy:**

Course Fee: \$325.00

\$ \_\_\_\_\_ -- Amount Enclosed

- Withdraw 10 days before the course starts = full refund
- Withdraw less than 10 days before the course starts =
  - Refund minus \$50 if seat can be filled
  - Refund minus \$200 if seat cannot be filled
- Withdraw after class has begun = no refund