



Maryland Traffic Records Coordinating Committee Technical Council Meeting

Title	TRCC Technical Council Meeting		
Date	14 January 2015	Time	1:00pm – 3:00pm
Facilitator	Jackie Milani	Recorder	
ON-LINE Connection	GoToMeeting® https://www2.gotomeeting.com/join/222463514		
Location Maryland SHA – SOC Training Room 7491 Connelley Drive Hanover, MD 21076	PHONE Connection Dial +1 (773) 945-1030 Access Code: 222-463-514 Audio PIN: Shown after joining the meeting Meeting ID: 222-463-514		

Agenda

#	Subject	Presenter
1.	<p>Introductions/Sign-In Sheet/Approval of Minutes</p> <p>Motion - Tim Kerns</p> <p>2nd – Bala Akundi</p> <p>Approved</p>	Co-Chairs
2.	<p>Administrative Updates</p> <p>MHSO Grant Application for FFY'16 are open online as of January 7. Applications due February 27. Questions, suggestions, ideas should be routed or forwarded to Doug.</p>	Doug Mowbray
3.	<p>Updates Data System (what they are doing to support the entire TRCC)</p> <p>Crash –</p> <p>Full launch of ACRS. Quiet around the state, no feedback. City still training. Discussion on SHA “Maryland Fatal Crash Alert” update regarding how and frequency of information that is included and updated. GOCCP expressed an interest in using the information but did not want to use anything out of context or inappropriately. The time lapse dependent on jurisdictional reporting and paper processing was discussed.</p> <p>Approached by NHTSA to pilot and populate Fast FARS based on data available in system. This could include an early alert to assure the data are populated accurately and timely.</p> <p>DHMH Vital records track fatalities also but group discussed their definition and that it was much more broad making it difficult to tease out the motor vehicle related crash information.</p> <p>Driver-</p> <p>MVA is taking a hard look at CDL process able to secure some grant money to revitalize the internal technology.</p> <p>New launch of system available to customers-able to track a processes that they have engaged in at the MVA through the online system.</p> <p>State Stat is predicted to be going away. MVA has however decided they will continue to track some of the data that had been collected through this process previously.</p>	<p>MSP</p> <p>MVA</p>



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	<p>Vehicle</p> <p>Citations & Adjudication Close to a million e-citations have passed through the system which is less than in FY 2013. This was unexpected with 103 agencies currently signed-up to use the e-citation system. Chief judge would like to encourage all agencies signed-up to actually begin to use the e-citation process. Overall, citations across the state are down which also impacts this system. MSP would like to support the Courts as they encourage those jurisdictions that are signed-up with the e-citation system to use it. MSP would like to pass the data on to the courts vs. requiring the courts to re-enter the information into the system which is a duplication of effort. This is just being explored more updates will follow.</p> <p>Injury Surveillance MIEMSS has direct control of trauma registry data. E-MEDS, the electronic patient record as well. Both systems rated fairly well from the results of the MD Traffic Records Assessment. E-MEDS has been able to help report EMS transport data as well as support the FARS programs. They are currently reviewing the available data to assess if EMS was able to get transport patients to the correct treatment facility. Looking at indicators for review by jurisdiction to see how patients are triaged. Also evaluating this for MSP and the helicopter dispatch to assure the resources are being utilized appropriately. Preliminary results show that the processes are working pretty well. Pediatric component of EMS is looking at the triage of pediatric patients, specifically category A patients and why they might not make it to a trauma center. Reviewing the run sheets to make informed decisions to assess what is occurring. Work is still being completed. Indirect benefit of e-MEDS has been the fallout of the flu-related cases. Through e-MEDS and hospital alert systems updates regarding hospital capacity has proven to be a beneficial collection of data for hospitals and local health departments.</p> <p>Roadway SHA has reached out to local jurisdictions over the past year around project ARNOLD – to track information on local and all state roads to create one comprehensive geometric roadway file. Maryland Center Line file will continue to help tighten up the file from an analytic format for use by partners. Will plan to give a presentation at the next meeting to give an update on the progress to date to show how this information might impact other agencies and/or how to be more proactive vs reactive in sharing geometric data.</p> <p>Federal Data Systems No update</p>	<p>MVA</p> <p>MSP & MD Courts</p> <p>MIEMSS</p> <p>SHA</p>
4.	<p>-Other Traffic Records Projects</p> <p>MCTSA (NSC) Update on the Assessment process see more below.</p>	<p>Tim Kerns</p>

	<p>Washington College Transitions taking place at Washington College. Tony is taking over the Traffic Records portion of the grant and new hires will fill other positions that are currently vacant.</p> <p>Working with Baltimore City and MSP on an I-83 DDACTS project. Conducted some data analysis for Baltimore City – Northern and Central district (speed, unbelted, pedestrian, impaired areas of focus) for the I-83 DDACTS.</p> <p>Continue to complete holiday reports for the local jurisdictions participating in the SPIDRE projects. Montgomery County will join the SPIDRE project in March. Berlin Barracks will be given some additional support with analysis in Worcester County to include some border to border data outputs. 2014 data is not available yet so cannot update maps produced in the past. Will instead get more creative with the data that they currently have and provide some additional analysis.</p>	<p>Tony Oesterling</p>
<p>5.</p>	<p>Sub-Committee/Task Force/ Ad-Hoc Committee Updates</p> <p>SHSP Data Coordinators SHSP meeting occurred 1/13. Discussed the need to follow-up and make the best use of what is being made available to them to assure that the next steps in writing of the actions steps are focused on being data driven. If additional data are needed Emphasis Area Teams are to submit data requests.</p> <p>GIS Subcommittee Group will reconvene. Focus for the group will be on the Center Line Data availability. The goal is the hope of opening the door for further communication between SHA and the local GIS technicians throughout the state.</p> <p>MHSO would be interested in tracking the changes with the new Governor’s Administration and the open availability of data online and how this availability will impact others on the TRCC. Group would be interested in an update on this at a future meeting. Mike will look into giving a presentation at the March 11 meeting. Jackie to follow up to determine if it would be possible.</p> <p>Sub-Committee will have a February meeting and a March 4th meeting as previously planned. More to follow on meeting information.</p> <p>ACRS Task Force Found some issues that needed to be addressed with the MOU that had been aligned with the Tri-Agency MOU. The MOU had to be readjusted to make corrections to assure that separate MOUs are maintained appropriately for partners.</p> <p>Enhancements to the delta systems with paper entry and roadway file adaptations continue to be addressed.</p> <p>Sent out 168 MOUs to all of the current delta users from across the state to enhance and meet specific requirements for individual jurisdictional agencies. Currently looking at other ways to financially support the ACRS project and identified enhancements that need to be made to the system.</p> <p>Task Force will remain intact at least through June of 2015 and then may</p>	<p>Cindy Burch</p> <p>Mike Sheffer</p> <p>Danielle Bradshaw-Lee</p>

	<p>become an advisory function after, task force’s purpose will be reassessed at that time.</p> <p>Traffic Records Strategic Plan (TRSP) Steering Committee Vision/Mission Committee was formed and subsequently met. This group will continue to meet for the next 6 months in an effort to redraft the TRSP. See attached information on upcoming meetings if there is an interest in joining a specific sessions regarding a specific system. The goal will be to work through all of the different TRSP sections and send back updates to the TRCC Tech and Executive Councils. Today’s update is a review of the Vision/Mission:</p> <p>VISION To have Maryland roads safer to travel on by eradicating traffic-related injuries and fatalities.</p> <p>MISSION Utilize quality management principles and emerging technologies to improve the quality, timeliness, and availability of traffic records data and systems that enable stakeholders and partners to identify and resolve traffic safety issues to advance the Maryland traffic safety community in achieving the vision of zero traffic-related deaths.</p>	<p>Jackie Milani</p>
<p>6.</p>	<p>Old Business/Action Items List of Voting Members Still being finalized. Additional updates at future meeting.</p> <p>Membership – New Member Items discussed for future consideration: How does this group encourage members to consistently attend meetings? How to assure the appropriate members are in participation and not necessarily a technical person without the appropriate knowledge to liaison internally and externally within the traffic records system?</p> <p>Morgan State – National Transportation Center has applied for membership. See attached application for additional detail of their application. Application received. – NO objection at this time for inclusion in the TRCC Technical Committee. There was however, no quorum or list of voting members designated to vote on the application at this time.</p> <p>Assessment Report-out held Dec. 8th. Thirteen states have completed under the new electronic process. There is a guess that the states that have completed the assessment to this point were those States that were interested in the process and in participating to learn more and were willing to take a risk with the new process. Assumption that some of these states might have been better positioned for such a review. MD’s outputs placed them comparatively well with the national average (other states that participated in the process) (see attached document for additional detail. States are not supposed to “meet” identified ideals outlined in each module area. The identified ideals are established to help States identify what to strive towards and how to focus for future improvements.</p>	<p>Co-Chairs</p>

	<p>ATSIP International Traffic Records Forum Scholarships/Scholarship Committee There will be 2- forums held in FFY16. One held October 2015 and other August 2016. Scholarships will be made available for both. There will be some focus in maximizing participation at the 2016 forum as it will be held in Maryland.</p> <p>Forum Planning Committee A first planning meeting has been scheduled for January 20 from 10:30am – 12noon at the MVA/MHSO OIR Conference Room 3rd Floor. Enter through the Orchard Road entrance not the MVA Main public entrance. For more information or to volunteer to help with this year’s event contact Jackie Milani.</p> <p>Push Item regarding Baltimore City Data Platform Executive Council members acting as the Tri-Agency Council reached out to Baltimore City twice and haven’t heard a final response back regarding the concerns of the data platform being selected for use. Awaiting additional follow-up and will continue to track the progress of the situation and will continue to follow-up with additional information</p> <p>Push item to TRCC Executive Council – identify the appropriate people be identified for representation at future TRCC Tech Council Meetings.</p> <p>Survey – outputs Not ready to share results yet. Encouraging new members to participate in completing the online survey. If you have not participate yet, there is still time: https://www.surveymonkey.com/s/TRCC2014</p>	
7.	<p>New Business Future Training Tech Council will sponsor 2 web trainings . More to follow based on survey findings or due to identified need.</p>	
8.	<p>Monthly Presentation No presentation this month. Jackie will be in touch to complete a schedule. Next month – A Maryland Center Line presentation will be given by SHA</p>	
9.	<p>Open Discussion MVA has taken a project on the road to discuss older drivers and highways. Presentations have been given in local jurisdictions, with social workers, and will be presenting to SHA in the near future. A list of dates and information will be shared if any members in interested in scheduling a presentation or attending.</p> <p>Motion to adjourn - Bala Akundi 2nd - Mike Sheffer Adjourned 2:39pm</p>	



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New Action Items

#	For Action	Status	Target Date
AI-1411-001	Voting Members List	15%	
AI-1411-002	Push Items to Executive Committee – processes determined	Complete	
AI-1411-003	TRSP Steering Committee member recruitment	Complete	
AI-1411-004	Forum Planning Committee member recruitment	Complete	
AI-1411-005	Future Training Dates	10%	
AI-1411-006	Monthly Presentation Schedule		

Future TRCC Meeting Dates

#	Meeting	Date	Time
1.	Traffic Records Assessment Read-Out	December 8, 2014	
2.	TRCC Technical Council Meeting	January 14, 2015	1:00pm-3:00pm
3.	TRCC Technical Council Meeting	March 11, 2015	1:00pm-3:00pm
4.	TRCC Technical Council Meeting	May 13, 2015	1:00pm-3:00pm
5.	TRCC Technical Council Meeting	July 08, 2015	1:00pm-3:00pm
6.	TRCC Technical Council Meeting	September 09, 2015	1:00pm-3:00pm
7.	TRCC Technical Council Meeting	November 4, 2015	1:00pm-3:00pm

Future TRSP Meeting Dates

TRCC Management/ Strategic Planning & Data Use and Integration	January 27	9am – 11am	MHSO MVA OIR Gary Sullivan Conf Rm 4th floor
Injury surveillance System	February 10	9am – 11am	MHSO MVA OIR Gary Sullivan Conf Rm 4th floor
Crash	March 3	9am – 11am	MHSO MVA OIR Gary Sullivan Conf Rm 4th floor
Driver/vehicle	April 7	9am – 11am	MHSO MVA OIR Gary Sullivan Conf Rm 4th floor
Roadway	May 5	9am – 11am	MHSO MVA OIR Gary Sullivan Conf Rm 4th floor
Citation/Adjudication	June 2	9am – 11am	MHSO MVA OIR Gary Sullivan Conf Rm 4th floor

Future GIS-Sub-Committee Meeting Dates

GIS Sub-Committee	
February meeting to be added	
Wednesday, March 04, 2015	1:00pm-3:00pm
Wednesday, May 06, 2015	
Wednesday, July 01, 2015	
Wednesday, September 02, 2015	1:00pm-3:00pm
Wednesday, November 04, 2015	1:00pm-3:00pm

Website: Agenda, Minutes, & Misc. Other Related information

<http://www.mva.maryland.gov/safety/mhso/maryland-traffic-records-improvement-efforts.htm>



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Acronyms

- ACRS: Automated Crash Reporting System
- eMAARS: Enhanced Maryland Automated Accident Reporting System
- eMEDS: Electronic Maryland EMS Data System
- E-TIX: Electronic Traffic Information Exchange
- FARS: Fatality Analysis Reporting System
- FFY: Federal Fiscal Year
- GIS: Geographic Information System
- MAP-21: Moving Ahead for Progress in the 21st Century
- MCTSA: Maryland Center for Traffic Safety Analysis
- MHSO: Maryland Highway Safety Office
- MIEMSS: Maryland Institute for Emergency Medical Services Systems
- MOU: Memorandum of Understanding
- MSCAN: Maryland Safety and Crash Analysis Network
- MSP: Maryland State Police
- MVA: Motor Vehicle Administration
- NEMESIS: National Emergency Medical Services Information System
- NHTSA: National Highway Traffic Safety Administration
- NSC: National Study Center
- OCME: Office of the Chief Medical Examiner
- SHA: State Highway Administration
- SHARP: Safe Highways Application and Reporting Program
- SHSP: Strategic Highway Safety Plan
- TRIPRS: Traffic Records Information Program Reporting System
- TRSP: Traffic Records Strategic Plan

*Directions to SOC Training Room:

7491 Connelley Drive, Hanover, MD 21076

Enter at the Office of Operations (CHART) Entrance. (If you usually come through the Office of Traffic and Safety Office: as you are facing the OOTS doors, the Office of Operations is the next entrance to the left.) The sign over the window reads: Hal Kasoff Statewide Operations Center. Make a left and check in with security. The SOC Training Room will be through the glass doors and to your right (it's the larger room that faces down on CHART, past the display case).
