



# Maryland Traffic Records Coordinating Committee

## Technical Council Meeting

### Agenda

<b>Title</b>	TRCC Technical Council Meeting		
<b>Date</b>	8 July 2015	<b>Time</b>	1:00pm – 3:00pm
<b>Facilitator</b>	Tim Kerns	<b>Recorder</b>	Doug Mowbray
<b>ON-LINE Connection</b>	GoToMeeting® <a href="https://www2.gotomeeting.com/join/222463514">https://www2.gotomeeting.com/join/222463514</a>		
<b>Location</b> Maryland SHA – SOC Training Room 7491 Connelley Drive Hanover, MD 21076	<b>PHONE Connection</b> Dial +1 (773) 945-1030 Access Code: 222-463-514 Audio PIN: Shown after joining the meeting Meeting ID: 222-463-514		

#### Agenda

#	Subject
1.	<p>Introductions/Sign-In Sheet/Approval of Minutes Meeting called to order at 1:01pm 15 attendees + 1 on phone (see sign up sheet) Motion - Peter Moe 2<sup>nd</sup> – John Rotz Approved – Unanimous</p>
2.	<p>Administrative Update TRCC Facilitator</p> <ul style="list-style-type: none"> <li>- Cindy will be serving as Facilitator for the TRCC</li> </ul> <p>Executive Council Structure</p> <ul style="list-style-type: none"> <li>- TRCC organizational infrastructure and TRCC system descriptions were provided (see attachments) and Doug provided an overview of the modifications and changes.</li> <li>- Online vote to approve changes is underway</li> <li>- Recruitment for technical TRCC will be a priority during the coming year to expand representation by traffic records stakeholders</li> </ul> <p>Forum – Recap</p> <ul style="list-style-type: none"> <li>- By all accounts the 2015 Forum was well received. The 2016 Forum will not be held due to the national forum being held in Baltimore in 2016. Comments and suggestions from this year’s forum will be taken into account for the 2017 Maryland Forum</li> <li>- Suggestion for 2017 – have executive council introduced at the beginning of the Forum to emphasize the importance of traffic records and their use in the State</li> <li>- Presentations will be made available on line in the near future</li> <li>- Cindy Burch reported that Jack Benac encouraged continued support and cooperation among all the partner agencies. He also urged patience with the transition to electronic data reporting and</li> </ul>

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	<p>encouraged the State to take pride in the accomplishments that have been made to date.</p> <ul style="list-style-type: none"> <li>- Peter Moe suggested the executive council take a larger role to address priorities and resources within traffic records</li> </ul> <p>Pre-Assessment – Assessments from the Forum were not available in time for the July TRCC meeting.</p> <p>Post-Assessment</p>
3.	<p>Data Systems Updates (what they are doing to support the entire TRCC)</p> <p>Crash (Ida Williams)</p> <ul style="list-style-type: none"> <li>- ACRS 2.0 was released July 6. This version made changes to the backend data structure only. Only minor glitches have developed and are in the process of being addressed. Focus will begin to move to quality control. Availability of the data will be project specific for the short term keeping reports to the federal partners a priority. MOU between MSP and SHA has been signed and will serve as the basis for future crash data accessibility.</li> </ul> <p>Driver (Peter Moe)</p> <ul style="list-style-type: none"> <li>- HB430 imposed new suspension criteria for DUI. This requires a revision with DR15 and DR15a forms within MVA.</li> <li>- Maryland’s participation in State-to-State license sharing is anticipated to begin in late fall.</li> </ul> <p>Vehicle (Peter Moe)</p> <ul style="list-style-type: none"> <li>- PRISM will continue implementation through 2016</li> <li>- New requirements for commercial licensing became effective July 1.</li> <li>- Continuing to work with other State’s to implement online validation for vehicle registrations</li> </ul> <p>Citations &amp; Adjudication (Brian Browne)</p> <ul style="list-style-type: none"> <li>- Courts have been unable to electronically upload MSP citations recently. Problem has been localized to MDEC and courts are working with MSP to resolve the problem.</li> </ul> <p>Injury Surveillance (John New)</p> <ul style="list-style-type: none"> <li>- eMEDS is being utilized by all 24 jurisdictions.</li> <li>- Preparing to move to NEMSIS version 3.0 over the next 12 months.</li> <li>- MIEMSS submitted grant to NIH to allow eMEDS record to be electronically sent to the Maryland Information Exchange.</li> </ul> <p>Roadway (Mike Sheffer)</p> <ul style="list-style-type: none"> <li>- Submitted 2014 HPMS</li> <li>- Working to collect additional segments to the roadway database during the summer 2015</li> </ul>

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	<p>Federal Data Systems</p> <p style="padding-left: 20px;">MCMIS/Motor Carrier</p> <ul style="list-style-type: none"> <li>- No MCMIS update.</li> <li>- PRISM is moving along at a good pace. Ready for testing as most of the equipment required is already in place</li> </ul> <p style="padding-left: 20px;">FARS (Charlene Rock Foster)</p> <ul style="list-style-type: none"> <li>- Nationwide file freeze is coming up for 2014 to allow NHTSA to make a preliminary report.</li> </ul>
4.	<p>Other Traffic Records Projects (Grant-funded)</p> <p style="padding-left: 20px;">MCTSA (NSC)</p> <ul style="list-style-type: none"> <li>- Assisting with a data quality review for the crash data. Preliminary results expected in August 2015 based on availability of data.</li> <li>- Review will describe patterns of missing variables or inconsistencies with conversion of attribute codes from previous years.</li> </ul> <p style="padding-left: 20px;">Washington College</p> <ul style="list-style-type: none"> <li>- Developing infographics for analysis of crashes/citations along linear road segments.</li> </ul>
5.	<p>Sub-Committee/Task Force/ Ad-Hoc Committee Updates</p> <p style="padding-left: 20px;">SHSP Data Coordinators</p> <ul style="list-style-type: none"> <li>- To meet in near future</li> </ul> <p style="padding-left: 20px;">GIS Subcommittee</p> <ul style="list-style-type: none"> <li>- No update</li> </ul> <p style="padding-left: 20px;">ACRS Task Force</p> <ul style="list-style-type: none"> <li>- Current focus on release of 2.0, data quality, and development list.</li> </ul> <p style="padding-left: 20px;">MSCAN Commission</p> <ul style="list-style-type: none"> <li>- Developing next set of summary tools for crash data.</li> </ul> <p style="padding-left: 20px;">Traffic Records Strategic Plan Steering Committee:</p> <ul style="list-style-type: none"> <li>• Next Steps – Timeline</li> </ul> <ul style="list-style-type: none"> <li>- Finish prioritization</li> <li>- Draft TRSP to Technical TRCC by July 31</li> <li>- Draft to Executive committee by August 31</li> <li>- Vote in November by Executive             <ul style="list-style-type: none"> <li>• Prioritization Process</li> </ul> </li> <li>- Citation and adjudication action steps were ranked by attendees. Results will be included in draft report.</li> </ul>



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	<ul style="list-style-type: none"><li>• Distribute Draft</li><li>- Draft to be distributed to Technical TRCC in late July</li></ul>
6.	<p>Old Business/Action Items</p> <p>ATSIP International Traffic Records Forum: October 25-28, 2015 Costa Mesa, California Registration Open Abstract were Due June 30</p> <p>August 2016 Hyatt Regency Baltimore, MD</p>
7.	<p>New Business</p> <p>MTLE Conference Nov. 16 Towson University</p> <ul style="list-style-type: none"><li>- MVA (Peter Moe) suggested keeping research groups in mind for accessibility of traffic records data.</li></ul>
8.	<p>Monthly Presentation</p> <p>None</p>
9.	<p>Open Discussion</p> <p>Motion to adjourn Peter Moe 2<sup>nd</sup> John Rotz Adjourned at 2:58pm</p>



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## New Action Items

#	For Action	Status	Target Date
AI-1411-001	Voting Members List – temporarily on hold	15%	
AI-1411-002	Push Items to Executive Committee – processes determined	Complete	
AI-1411-003	TRSP Steering Committee member recruitment	Complete	
AI-1411-004	Forum Planning Committee member recruitment	Complete	
AI-1411-005	Future Training Dates	10%	
AI-1411-006	Monthly Presentation Schedule		

## Future Meeting Dates

#	Meeting	Date	Time
1.	TRCC Technical Council Meeting	May 13, 2015	1:00pm-3:00pm
2.	TRCC Technical Council Meeting	July 08, 2015	1:00pm-3:00pm
3.	TRCC Technical Council Meeting	September 09, 2015	1:00pm-3:00pm
4.	TRCC Technical Council Meeting	November 4, 2015	1:00pm-3:00pm

## Website: Agenda, Minutes, & Misc. Other Related information

<http://www.mva.maryland.gov/safety/mhso/maryland-traffic-records-improvement-efforts.htm>

## Attendee List attached with meeting minutes

### Acronyms

ACRS: Automated Crash Reporting System

eMAARS: Enhanced Maryland Automated Accident Reporting System

eMEDS: Electronic Maryland EMS Data System

E-TIX: Electronic Traffic Information Exchange

FARS: Fatality Analysis Reporting System

FFY: Federal Fiscal Year

GIS: Geographic Information System

MAP-21: Moving Ahead for Progress in the 21<sup>st</sup> Century

MCTSA: Maryland Center for Traffic Safety Analysis

MHSO: Maryland Highway Safety Office

MIEMSS: Maryland Institute for Emergency Medical Services Systems

MOU: Memorandum of Understanding

MSCAN: Maryland Safety and Crash Analysis Network

MSP: Maryland State Police

MVA: Motor Vehicle Administration

NEMSIS: National Emergency Medical Services Information System

NHTSA: National Highway Traffic Safety Administration

NSC: National Study Center



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OCME: Office of the Chief Medical Examiner

SHA: State Highway Administration

SHARP: Safe Highways Application and Reporting Program

SHSP: Strategic Highway Safety Plan

TRIPRS: Traffic Records Information Program Reporting System

TRSP: Traffic Records Strategic Plan

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\*Directions to SOC Training Room:

7491 Connelley Drive, Hanover, MD 21076

Enter at the Office of Operations (CHART) Entrance. (If you usually come through the Office of Traffic and Safety Office: as you are facing the OOTS doors, the Office of Operations is the next entrance to the left.) The sign over the window reads: Hal Kasoff Statewide Operations Center. Make a left and check in with security. The SOC Training Room will be through the glass doors and to your right (it's the larger room that faces down on CHART, past the display case).

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