



# Maryland Traffic Records Coordinating Committee Technical Council Meeting

<b>Title</b>	TRCC Technical Council Meeting		
<b>Date</b>	12 November 2014	<b>Time</b>	1:00pm – 3:00pm
<b>Facilitator</b>	Jackie Milani	<b>Recorder</b>	
<b>ON-LINE Connection</b>	GoToMeeting® <a href="https://www2.gotomeeting.com/join/222463514">https://www2.gotomeeting.com/join/222463514</a>		
<b>Location</b>	<b>PHONE Connection</b>		
Maryland SHA – SOC Training Room 7491 Connelley Drive Hanover, MD 21076	Dial +1 (773) 945-1030 Access Code: 222-463-514 Audio PIN: Shown after joining the meeting Meeting ID: 222-463-514		

## Agenda

#	Subject	Presenter
1.	<p>Introductions/Sign-In Sheet/Approval of Minutes</p> <p>Motion - Brian Browne</p> <p>2<sup>nd</sup> -Cindy Burch</p> <p>Approved</p>	Co-Chairs
2.	<p>Administrative Updates</p> <p>New agenda look meant to assist with tracking work throughout year.</p> <p>MHSO Grant Application for FFY'16 will open online January 7. Applications will be due February 27.</p>	<p>Jackie Milani</p> <p>Doug Mowbray</p>
3.	<p>Updates Data System (what they are doing to support the entire TRCC)</p> <p><b>Crash</b></p> <p>Meeting with a developer coming up in the next couple of weeks</p> <p>MSP received 2,000 crash reports from Baltimore City to be Updated in the system. Reports are for crashes that occurred as far back as July through Sept.</p> <p><b>Driver</b></p> <p>No one available to give an update</p> <p><b>Vehicle</b></p> <p>No one available to give an update</p> <p><b>Citations &amp; Adjudication</b></p> <p>Transportation Authority has provided resources to create paper citation entry screen. Data are validated and updated the same as eTix. Courts will follow-up regarding data sharing</p> <p>October 89,000 drop off from usual 96,000 citations for month. Four new agencies came on board with their paperwork.</p> <p>RE: new agencies entering data - MSP and Court agreed to share paperwork eliminate the delay in getting jurisdictions up and running appropriately.</p> <p>Duplicate citation issue identified by Courts has not been resolved to date.</p> <p><b>Injury Surveillance</b></p> <p>Montgomery County is scheduled to come online in February</p> <p>2.2.1 NEMSIS update to 3.0 – mid-Summer 2015</p>	<p>MSP</p> <p>MVA</p> <p>MVA</p> <p>MSP &amp; MD Courts</p>



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	<p>New platform to be launched with data management MIEMSS has New Executive Director Dr. Kevin Seaman – Medical Director from Howard County. He has National agenda &amp; interest in cardiac arrest. MIEMSS interested in moving a CARES standard to enhance survival. Howard County will be test site. Moving towards State becoming CARES compliant</p> <p>Roadway No one available to give an update</p> <p>FARS updates being made to the system from NHTSA. More to follow in the future as pilot project that involves MD, PA and VA moves forward</p>	<p>MIEMSS</p> <p>SHA</p> <p>MSP</p>
<p>4.</p>	<p>-Other Traffic Records Projects MCTSA (NSC) Providing data and analysis for MHSO annual report. Reworking goals for the SHSP and support to each of the emphasis areas teams. Most recent year of hospital data coded and linked. Participated in the ATSIP Traffic Records Forum. Cindy was elected as President. Tim elected First Vice-President.</p> <p>Washington College Drinking and driving grant – continuing to automate the data processing and mapping steps. Providing maps and data linked. Data hotspot maps for 24 jurisdictions. Completing DUI Mapping PG, Mont., Baltimore Counties participating. Monthly analysis continues for the counties participating in SPIDRE. Traffic Records Improvement Grant – continue speed related hotspot mapping. Baltimore City DDACTS analysis. Looking to obtain more current city data (2012-2013).</p>	<p>Cindy Burch</p> <p>Tony Osterling</p>
<p>5.</p>	<p>Sub-Committee/Task Force/ Ad-Hoc Committee Updates</p> <p>SHSP Data Coordinators Data coordinator in each of the areas, looking to fill the OP and Aggressive driving data coordinators. Have not received many data requests to this point. Most have been filled by currently available data.</p> <p>GIS Subcommittee Reworking its focus for 2014. Will be launching a team survey to collect information.</p> <p>ACRS Task Force Working on finalizing the data release policy. Continue to finalize data request processes to satisfy user request.</p> <p>MHSO Grant will provide a full-time developer to assist with the needed enhancements to the project. ACRS training is about complete. Numerous trainers available throughout the State. Baltimore City is currently being trained. Outreach done in Oct. to agencies that had not produced many reports to date. Will continue to assist those just getting started. Crash Databak is mostly complete. Participating agencies should be able to retrieve data after first of the year. Minor adjustments continue.</p>	<p>Cindy Burch Mike Sheffer Danielle Bradshaw-Lee</p>



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	<p>Able to get property damage, local, state, county government agency to allow appropriate financial claims.</p> <p>Priorities for the enhancement project have been established for forward movement on Data back to participating departments.</p> <p>Approximately 60% have been transferred through ACRS transmission.</p> <p>Goal is in place to have the system fully launched January 1</p>	
<p>6.</p>	<p><b>Old Business/Action Items</b></p> <p>Online Voting discussion from 7/9/14 meeting In the event that voting needs to occur via online, group wanted to be able to conduct votes through this process.</p> <p><b>List of Voting Members</b> Current participating members submitted to Executive Council for final approval. Members currently attending Tech. Council Meetings will be designated as the voting members.</p> <p><b>Membership – New Member/Voting Process</b> Change petition to Application Processes described as an outcome of the implementation of the new Charter. Applicants will be reviewed and accepted on a rolling basis</p> <p><b>Police Reporting System</b> Baltimore City utilization of iPads for data collection. Process shared with TRCC Executive Council. Tech Council will await a return update. A letter was drafted by that group requesting a meeting to further discuss. Tri-Agency Council reached out to Chief Judge Morrissey as an additional follow-up. iPad date entry system will not allow access to statewide citation data, will not be able to timely get data entered into the Delta+ platform. Working towards having the agency using the full Windows platform vs. Apple OS. ACRS is for Windows-based OS and City will have to comply by statute and submit through ACRS. May be of potential interest to review COMAR and statute on data entry to assure timely data entry. Reference to past practice from several years ago where crash reports of more than \$500 in PD value were processed with MVA.</p> <p><b>Assessment</b> Assessment is complete. Awaiting final findings. End of 2<sup>nd</sup> round had 45% meets ideal requirements. Report out set for December 8<sup>th</sup> at 9:00am Assessment team members invited to learn of the results. Findings will be shared at upcoming Tech Council meetings.</p> <p><b>ATSIP International Traffic Records Forum</b> MD attendees were impressed with comparing how Maryland is established in comparison to other States. Will make the presentation regarding ‘Assessments’ available to everyone in this group.</p>	<p>Co-Chairs</p>



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	Scholarships will be made available again through the TRCC for FFY '15 Conference.	
7.	<p><b>New Business</b></p> <p><b>Scorecard</b> Scorecard Tool will be used to track forward progress using measureable outcomes. Current review shows as incomplete progress as result of new processes. Progress will be monitored over the next year. See attached.</p> <p><b>Traffic Records Strategic Plan Steering Committee</b> 1-year to rewrite our Traffic Records Strategic Plan Looking for individuals to join steering committee. Recruitment details shared. See attached. To volunteer sign-up using <a href="https://www.surveymonkey.com/s/TRSPSteeringCommittee">https://www.surveymonkey.com/s/TRSPSteeringCommittee</a></p> <p><b>Forum Planning Committee</b> Planning will begin in January. If interested in serving on committee, let Jackie Milani know.</p> <p><b>Monthly Presentation</b> To maintain transparency data owners and grantees, monthly presentations will continue. Members will be asked to pick a presentation date.</p> <p><b>Future Training</b> Tech Council will sponsor 2 web trainings . More to follow</p> <p><b>Speed Monitoring System</b> Define how to meet with SHA and to work through a process to allow cameras to be placed appropriately. Unsure that this is a Technical Council issue. Bill Macleod to forward contact information to assist.</p>	<p>Jackie Milani Doug Mowbray Jackie Milani Co-Chairs Doug Mowbray</p>
8.	<p><b>Monthly Presentation</b> National Study Center for Trauma and EMS</p>	
9.	<p><b>Open Discussion</b></p> <p>Motion to adjourn - Brian Browne 2<sup>nd</sup> - Cindy Burch Adjourned 2:50pm</p>	



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## New Action Items

#	For Action	Status	Target Date
AI-1411-001	Voting Members List	Complete	
AI-1411-002	Push Items to Executive Committee	Complete	
AI-1411-003	TRSP Steering Committee	Complete	
AI-1411-004	Forum Planning Committee	On-going recruitment	
AI-1411-005	Future Training Dates	10%	
AI-1411-006	Monthly Presentation Schedule		

## Future Meeting Dates

#	Meeting	Date	Time
1.	Traffic Records Assessment Read-Out	December 8, 2014	
2.	TRCC Technical Council Meeting	January 14, 2015	1:00pm-3:00pm
3.	TRCC Technical Council Meeting	March 11, 2015	1:00pm-3:00pm
4.	TRCC Technical Council Meeting	May 13, 2015	1:00pm-3:00pm
5.	TRCC Technical Council Meeting	July 08, 2015	1:00pm-3:00pm
6.	TRCC Technical Council Meeting	September 09, 2015	1:00pm-3:00pm
7.	TRCC Technical Council Meeting	November 4, 2015	1:00pm-3:00pm

## Website: Agenda, Minutes, & Misc. Other Related information

<http://www.mva.maryland.gov/safety/mhso/maryland-traffic-records-improvement-efforts.htm>

## Attendee List attached with meeting minutes

### Acronyms

ACRS: Automated Crash Reporting System

eMAARS: Enhanced Maryland Automated Accident Reporting System

eMEDS: Electronic Maryland EMS Data System

E-TIX: Electronic Traffic Information Exchange

FARS: Fatality Analysis Reporting System

FFY: Federal Fiscal Year

GIS: Geographic Information System

MAP-21: Moving Ahead for Progress in the 21<sup>st</sup> Century

MCTSA: Maryland Center for Traffic Safety Analysis

MHSO: Maryland Highway Safety Office

MIEMSS: Maryland Institute for Emergency Medical Services Systems

MOU: Memorandum of Understanding

MSCAN: Maryland Safety and Crash Analysis Network

MSP: Maryland State Police

MVA: Motor Vehicle Administration

NEMSIS: National Emergency Medical Services Information System



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NHTSA: National Highway Traffic Safety Administration

NSC: National Study Center

OCME: Office of the Chief Medical Examiner

SHA: State Highway Administration

SHARP: Safe Highways Application and Reporting Program

SHSP: Strategic Highway Safety Plan

TRIPRS: Traffic Records Information Program Reporting System

TRSP: Traffic Records Strategic Plan

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\*Directions to SOC Training Room:

7491 Connelley Drive, Hanover, MD 21076

Enter at the Office of Operations (CHART) Entrance. (If you usually come through the Office of Traffic and Safety Office: as you are facing the OOTS doors, the Office of Operations is the next entrance to the left.) The sign over the window reads: Hal Kasoff Statewide Operations Center. Make a left and check in with security. The SOC Training Room will be through the glass doors and to your right (it's the larger room that faces down on CHART, past the display case).

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