



MOTOR VEHICLE
ADMINISTRATION

Wes Moore
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Aruna Miller
Lieutenant Governor
Paul J. Wiedefeld
Secretary
Christine Nizer
Administrator

Date: May 16, 2024
To: ERT Vendors, MVA Facilities, Motor Car Courier
From: Terry Lancaster
Manager, Warehouse Operations
Telephone: 410-424-3640
Subject: 2024 Annual MVA Warehouse Inventory

The annual warehouse inventory will be conducted between June 24, 2024, to June 28, 2024. During this time the warehouse will be closed but will reopen on July 1st.

Orders received prior to the cutoff date of June 19th will be fulfilled if **stock is available**. Orders received after the 19th **will be held** until the reopening.

The temporary closing of the MVA warehouse does not affect placing orders through the ERT support network, however shipments will not be released until the warehouse is reopened on July 1st.

Please plan accordingly because we will not be able to process orders after the inventory has started. Should you have any questions or concerns do not hesitate to call.

Best Regards,

Terry Lancaster

CC: Jessica Mettle, Deputy Administrator, Support Services
David Stacoffe, Division Manager, Departmental Services
Rick Bilenky, Chief Internal Auditor
John Riley, Warehouse Inventory Records